

10th April 2025

Re: Food Technology Payment Request

Dear Parents and Carers,

I hope this letter finds you well. We are writing to inform you of an important matter regarding your child's participation in food lessons at Heath Lane Academy.

Unfortunately, it has come to our attention that the contribution for the ingredients required for these lessons has not yet been received for your child. Without this contribution, we are unable to continue providing the necessary ingredients for the lessons, which is essential for ensuring that students can actively participate and engage in their food education.

We kindly request that you make the payment for the required ingredients by **Friday 2nd May 2025**. This contribution helps cover the costs of the ingredients, ensuring that all students can benefit fully from these lessons. By making the contribution, you are helping us continue to offer a high standard of food education for your child.

Please be aware that without payment, your child will be unable to continue taking part in practical food lessons, and it could also affect their participation in end-of-term activities. We appreciate your understanding and support in helping us provide these valuable experiences.

We appreciate your understanding and prompt attention to this matter. Should you have any questions or concerns, please do not hesitate to contact the school office.

Thank you for your continued support.

Yours sincerely,



Liam McEntee
Head of Technology



Principal: Mr M Trimmingham

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