

May 2024

Dear Parent(s)/Carer(s)

We are delighted that your child will be joining us in August! We hope that they enjoyed the gift and that you received the welcome leaflet that we recently delivered to your child's primary school before Easter.

The purpose of the transition process is to ensure that our new students (and you as their parents and carers) are fully supported throughout. We felt it would be useful to let you have an outline of our normal transition process, along with some key dates for your diaries (these can be found at the bottom of this email). This is an exciting time for us, and we have already been busy planning.

We have a page on our website specifically for Year 6 Transition, under the Parents tab, year 6 transition. This page will be updated over the course of the next few months.

We are currently liaising with year 6 teachers in primary schools and we hope to visit your child in their primary prior to our Transition Days, in the Summer Term.

We realise that this is an exciting time for students but also appreciate that there may be some aspects of moving to secondary school that they are worried about. Please reassure your child that they will have an opportunity to ask any questions and we will update our website with further information over the coming months but in the meantime, if there is anything at all, please do get in touch at [enquiries@HeathLaneAcademy.org.uk](mailto:enquiries@HeathLaneAcademy.org.uk)

We look forward to meeting you and your child in the coming months.

Yours sincerely

Susan Ley

Transition Lead

## Year 7 September 2024 – Key Dates

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**Principal:** Mr M Trimmingham

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| May/June   | <b>School Visits</b>   | We aim to visit all students at their primary school to meet them for a chat about moving to Secondary School.   |
| May/June   | <b>Information and forms to Parents/Carers</b>                     | We will be contacting you again with more details about the Transition Days and distributing parent information forms. They are really important and would like these returned to the Academy ASAP. The deadline for school transfer forms is the <b>4<sup>th</sup> June 2024</b> . If they can be returned earlier that would be much appreciated |
| Thursday 4 <sup>th</sup> July                            | <b>Yr 6 Parents Evening “Meet the tutor”</b><br><b>5.00-6.30pm</b> | This is your opportunity to come and find out all the information you will need before your child starts here.   |
| Thursday 4 <sup>th</sup> and Friday 5 <sup>th</sup> July | <b>Transition Days ‘Advance to Go’</b>                             | All students who have accepted their places will be invited to come to Heath Lane Academy to experience life at the Academy. You will receive specific information about these days so you know timings and what your child will need with them.   |
| Wednesday 28 <sup>th</sup> August                        | <b>Autumn Term starts for Year 7</b>                               | Start date for the Autumn term.  |
| Monday 30 <sup>th</sup> September                        | <b>Year 7 Settling in Evening 4-6.30pm</b>                         | This is an opportunity to meet your child’s form tutor and see how they have started life at the Academy   |



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